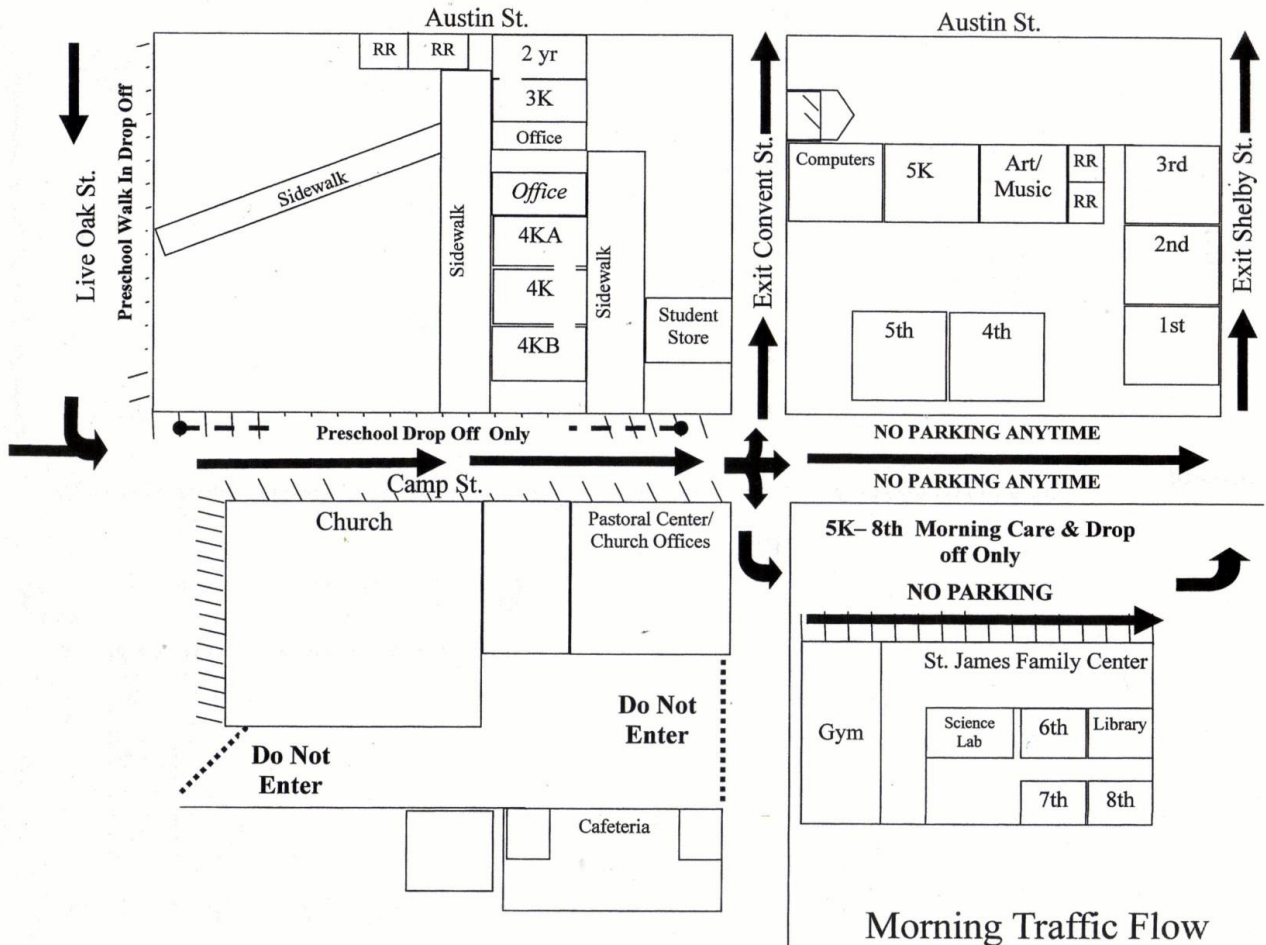


Traffic Flow Plan – Drop Off & Pick-Up

St. James Catholic School utilizes a car line system to help ensure the safety of all students. Please be sure to place your care in PARK and have your children enter and exit your car on the curb side. If you need to help with seat belts, please pull up in the line so that cars behind you can get around. For liability reasons, teachers are asked NOT to fasten children’s seat belts.

Morning Routine: From **7:00-7:45 A.M.**, preschool students may be dropped off on Camp Street at the playground gate. Teachers and safety patrol students will escort them to their respective classroom. Lower School, 5K-8th grade students will be dropped off in front of the St. James Family Center (middle school/gym building) and escorted inside by teachers and safety patrol students to the gym, where they will be supervised until teachers pick them up. From **7:45-7:55**, preschool parents may park and walk their children to the classroom. Lower School, Grades 5K-5th students may be dropped off at the gate to the elementary area on Convent Street. Parents can watch their children walk to their classrooms. Upper School, Grades 6-8 students will be dropped off in front of the St. James Family Center (middle school/gym building). At 7:55, all tardy students must be walked into the office by a parent/guardian. Office staff will escort them to their classroom.



Morning Traffic Flow

Afternoon Routine: From **3:10 P.M.**, all preschool – 5th grade students (*with the exception of students with siblings in middle school*) will be picked up at the gate leading into the preschool area by the grotto. Preschool parents wishing to walk in and pick up their children will need to park on Live Oak Street and use the gate to enter. From **3:20-3:30**, all middle school students and their siblings will be picked up in front of the St. James Family Center (gym/middle school building). All students left on campus after these pick-up times will be taken to After School Care. After School Care for preschool will be held in the preschool classrooms. After School Care for Lower and Upper School, 5K-8th grades, will be held in the cafeteria until 4:30 P.M. After 4:30 P.M., they will move over to the preschool area/classrooms.

